

MINUTES OF STOW CUM QUY PARISH COUNCIL

MEETING NUMBER 3

Held at Quy Village Hall on Tuesday 15th March 2022.

Present: Matt Eaton, Ray Jakes, Geoff Hall, Bill Watts, James Heckford, Sarah d' Ambrumenil.
2 Members of the public

Members: 7 Quorum 3

Clerk: Mrs S Chambers-Turner

Meeting opened at 7.00pm

22.38 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

David Hurrell

22.39 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

None

22.40 TO APPROVE MINUTES OF PREVIOUS MEETING

It was proposed by Matt, seconded by Ray, and resolved that the minutes from 15th February 2022 and be approved and signed.

22.41 OPEN FORUM

Herrings Close issue does not appear to be resolved on occasions the ball that is used is not the soft foam ball. Letter has been sent to South Cambridgeshire District Council, Sam to chase Victoria Laxton to ensure letter has been received.

22.42 COUNTY AND DISTRICT COUNCILLOR REPORTS

Councillor Cone provided his report which was circulated to the Councillors. In addition to this report Councillor Cone added that the status of Covid numbers at Addenbrookes seems to be static at around 6 people per day in ICU and on average 65 cases within the hospital.

22.43 CHAIRMAN AND CLERK REPORTS

Matt welcomed Remi, who has shown an interest in standing for Election.

22.44 PLANNING APPLICATIONS

22/005030/BLC 19 Main Street, Stow Cum Quy. Remedial work to the timber frame, plinth and roof including alteration to fenestration, timber frame and roofing material.

The Parish Council offers no objections.

22.45 LAND AT THE FRONT OF VICARAGE MEADOW

The Parish Council have been approached about the land to the left-hand side of the entrance to Vicarage Meadow. This land was gifted to the Parish Council by the developer of Vicarage Meadow, and it is the responsibility of the Parish Council to maintain this area. The homeowner adjacent to this land has asked whether it is possible to purchase some of this area. The Parish Councils position is that they would not wish to sell only part of the area but would consider selling the entire plot. However, they do not see that this is feasible if costs were incurred. The Parish Council agree that should the homeowner be willing to purchase the entire area and cover the costs incurred, then a purchase price would be obtained from a local estate agent. **Action:** *Matt to contact homeowner to see if this would be a suitable arrangement in principle.*

22.46 WEBSITE

Quotations were received from Aubergine and Parish Council Websites . After discussion it was decided that Parish Council Websites would be instructed to create a website for the village at the cost of £569 + Vat, with ongoing costs of £19 per month for hosting and support. This will provide the Parish Council with 50 email accounts for distribution at the domain name of stowcumquy.co.uk. It was also expressed that the Parish Council wishes for the site to be a platform for all aspects of the Village including the Village Hall, QVA, Jackdaw Club and any other community-based groups. **Action:** *Sam to contact Parish Council Websites to find out the next steps.*

22.47 GRASS CUTTING QUOTATIONS

The grass cutting contract was put out to tender, quotations were sought from 4 different companies. 1 declined to quote, 2 others were not received by the deadline of 9th March 2022. It was therefore decided that the quotation from S P Landscapes and Tree Contractors, for £400 per cut should be accepted. Due diligence was conducted on the company to assess the suitability for awarding the contract. This will be a 1-year contract to bring it in line with the other grass cutting contract which is due for renewal in 2023. In addition, the new contractor is to be approached about spraying various areas in the village. **Action:** *Sam to contact SP Landscapes to receive a quotation.*

22.48 STATUTORY CONSULTATION CAMBRIDGE WASTE WATER TREATMENT PLANT

The Parish Council have been approached as a statutory consultee for the new waste water treatment plant. It is a requirement for Anglian Water to get the opinions of all those who may have an interest in the development. **Action:** *Matt to make the Statutory response to the consultation on behalf of the Parish Council outlining the position of the Council.*

22.49 UPDATE OF MAINTENANCE

The notice board opposite Vicarage Meadow has been repaired, re-stained and reinstated. James will back fill the area around the legs when the concrete has set. The horse pond area is going to have a log placed at the bank edge and the area topped up with soil in the coming weeks. The new posts will also be positioned close to the road edge to prevent parking on the area.

22.50 REGAL FLOAT FOR JUBILEE

It was discussed that previously the Parish Council have provided the Regal Float for Jubilee Celebrations. James has agreed to provide a tractor and trailer for the event and is willing to drive the tractor. It was suggested that a working group should be formed to design and carry out the works. **Action:** *James, Ray, Remi, and Matt to consider what can be done to create the float.*

22.51 RECREATIONAL GROUND

It was discussed about the current arrangements for the cricket clubs and the rental of both the field and the pavilion. It was highlighted to the Council that costs are increasing for electricity and this should be reflected in hire costs. Currently there are two clubs that play at the ground and occasionally it has been let to another group. It was therefore suggested that contact should be made before the onset of the new season to discuss fees. **Action:** *Sam to create the ongoing financial costs of the pavilion to assess where the fees should be set for the oncoming season.*

A new group is being proposed to start in the warmer months for parents and children, Sarah is wishing to create a session where parents are able to come together and meet whilst the children are playing **Action:** *Sarah to move forward with instigating such a group.*

22.52 CWWTP WORKING GROUP

No further meetings have been held; however, the Parish Council were reminded of the presentation that Anglian Water are hold in the Village Hall on Friday 18th March 2022, 11-3pm. Save Honey Hill Group have produced their latest flyer for distribution. It was decided that the Parish Council do not wish to circulate the flyer asking for contributions to funding and the latest advice sheet but are happy to display these notices in conspicuous areas around the village. Should the Save Honey Hill Group wish to do so they are able to letter drop themselves.

22.53 QUY FEN

Correspondence has been received about the access arrangements to Quy Fen, Horningsea side. The new Tenant of the farm is claiming exclusive rights to the bridle way and right of way, this is an error on behalf of Carter Jonas. Quy Fen trustees are going to meet and discuss the options for pursuing the entitlement as this has been in place for hundreds of years. The Parish Council have offered their support and wish to the trustees to approach the Council if action is needed. **Action:** Bill to inform the Quy Fen Trustees of the Parish Councils support and report back to the Council should action be needed.

22.54 FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

It was approved by the full Council that the invoices should be paid for March accounts.

22.55 THE AVENUE

A complaint has been received about the amount of horse excrement on the Avenue, although it is not a requirement for this to be cleared, concerns were raised for those using buggies and wheelchairs. It was highlighted that this area is private property, and it is not the Parish Council's responsibility to ensure the area is kept clear. It was suggested that feedback should be given that this is an issue for the landowner.

22.56 ANNUAL PARISH MEETING AND ANNUAL MEETING OF THE PARISH COUNCIL

The date for the Annual Parish Meeting has been set for 26th April 2022 at 7.30pm.

Action: *Sam to contact all community groups to invite them to attend or provided a report. This meeting will need to be displayed 10 clear working days before the meeting.*

The date for the Annual Meeting of the Parish Council has been set for 10th May 2022, when the new Parish Council will convene.

22.57 INTERNAL AUDIT

The need to appoint an Internal Auditor was discussed. **Action:** *Ray will contact P.Reece to see if they are available to carry this service.*

22.58 PLAY EQUIPMENT

The play equipment has recently had its Annual Inspection carried out by the Insurance Assessor. It was highlighted that some areas required immediate attention and other have suggested actions that should be carried out within the next few weeks. The areas requiring immediate attention were the some of the weaving posts and this has since been completed. The Parish Council wishes to express they're thanks to Mike Gaskin for his help undertaking this project. New chains for the swings are required and are on order and will

be fitted as soon as available. It was proposed and resolved by the Full Council that a voucher for £30 should be purchased for Mike to show the Councils appreciation.

22.59 MINTER CLOSE

It has been highlighted by a local resident that number 4 Minter Close, is once again on the open market for sale. This property is a part buy part rent which is subject to a section 106 order which states that the property should be offered to those with a local connection in the first instance, then to surrounding parishes onto the wider South Cambridgeshire District before coming to the open market. The resident of the property attended the meeting to highlight the process in which they have taken. It was clear that the Housing Association Catalyst (previously known as King Street Housing) had not been complying with the section 106 order as the property has not been advertised with South Cambs District Council before allowing it to be openly marketed. The process for sales of this type is expected to take a minimum of eight weeks to allow interested parties to come forward which has not happened as it is not listed in the correct places. The Council were advised by the tenant that the housing association were too busy to do this, so instructed their tenant to employ their own estate agent. The Council have informed South Cambs District Council of the situation, who are currently trying to seek resolution from the Catalyst, so that the appropriate steps are taken to ensure local residents have the opportunity to purchase the property. As this is a matter that appears to be reoccurring on the part buy part rent properties in the village, the Parish Council have requested the intervention of the District Councillor to seek guidance on how to prevent this in the future.

22.60 JUBILEE

Discussed under 22.50.

22.61 AGENDA ITEMS FOR THE NEXT MEETING

Items for inclusion on next month's agenda to be sent to the clerk 7 days before the meeting.

22.62 DATE OF NEXT MEETINGS

Annual Parish Meeting will be held on 26th April 2022 at 7.30pm, at the Hut.

Parish Council Meeting at 8.15pm on 26th April 2022 at the Hut.

Annual Meeting of the Parish Council 10th May 2022 at 7.30pm, at the Hut.

MEETING CLOSED AT 21.50