

MINUTES OF STOW CUM QUY PARISH COUNCIL

MEETING NUMBER 2

Held at Quy Village Hall on Tuesday 15TH February 2022.

Present: Matt Eaton, Ray Jakes, Geoff Hall, Bill Watts, James Heckford, Sarah d' Ambrumenil, David Hurrell.

3 Members of the public

Members: 7 Quorum 3

Clerk: Mrs S Chambers-Turner

Meeting opened at 7.00pm

22.17 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

None received

22.18 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

None received.

22.19 TO APPROVE MINUTES OF PREVIOUS MEETING

It was proposed by Ray, seconded by Sarah, and resolved that the minutes from 19th January 2022 and be approved and signed after variation to Memorial Permits to include that Full Council's approval would be sought if memorials deviated from traditional structure. CWWTP Update, the addition of sentence that Parish Council is disappointed that the new road option was disregarded by CWWTP.

22.20 OPEN FORUM

None

22.21 COUNTY AND DISTRICT COUNCILLOR REPORTS

The County and District Councillors provided their reports in advance, which were circulated to the Parish Council. Ray raised concerns about the Carbon Footprint Data that was included in the report for South Cambridgeshire, it states that compared to other areas the emissions are considerably larger. Councillor Daunton is to enquire what could be the cause of this. Matt asked for further information around the petition to reinstate the 9 meetings with the possibility of hybrid meetings, which it was hoped would pass down to the lower-level tiers of government. Councillor Cone provided additional information to his report on the status of the Covid situation. He stated that currently Addenbrookes had 45 cases, 3 of which were in critical care, however it was added that currently the hospital was having to divert some services due to the Lassa fever situation which has been recently documented in the local press. Matt also enquired about when the GCP consultation results were due, at present no information is available but Councillor Daunton will enquire on our behalf.

22.22 CHAIRMAN AND CLERK REPORTS

Sam reported that Truelink have sent an email to make the Council aware that they would no longer be providing a cutting service to the village. A new grass cutting contractor will need to be sought. Bill and Sam are going to work together to ensure that the map and

details of the contract are up to date and put this contract out for tender. Tenders will be brought to the next meeting for approval.

22.23 PLANNING APPLICATIONS

22/00041 Evergreens, Newmarket Road, Stow Cum Quy. Demolition of stables and change of use of land to create a glamping site. Erection of 4 glamping pods, amenity block, parking and service path and alterations to existing access. **It was proposed by Matt, seconded by Ray and resolved that the Parish Council approve of the planning permission.**

22/00037/HFUL 22 Church Road, Stow Cum Quy. Single storey side infill and rear extension and single storey front extension. **It was proposed by Matt, seconded by James and resolved that the Parish Council approve of the planning permission.**

22.24 PINCH POINTS

Concerns again were raised about the safety of the speed reducing measures that have been present in the village for some time which the Parish Council has been seeking resolution. There has been a recent spate of witnessed near miss accidents at the two located on Stow Road in the last few months, however this has been an ongoing problem since their installation. This raises concerns of the safety for road users and the pedestrians using the footpath. The first pinch point on the corner of Station Road, it was highlighted that turning right from Station Road, the pinch point is upon the road user before they have had time to straighten up and visibility is very poor of vehicles coming from the Church end, all matters that were raised in the initial proposal but disregarded. The Parish Council fought for these speed reduction measures to be removed in the past and have been met with opposition stating that other villages would be very pleased to have such measures. Data has been collected that shows rather the speed being reduced by the pinch points, it has increased between them. The Parish Council wish for the Highways Officer to come and discuss alternatives before a death does occur in the village. Councillor Daunton is happy to come to a meeting with the new Highways Officer and Matt to discuss safety matters. **Action:** Councillor Daunton and Sam will liaise to arrange a meeting, Ray will pass speed data to Sam. Sam will also collate a list of accidents that the village are aware of.

22.25 HERRINGS CLOSE

Reports have been received that the leather ball was once again being used on the grassed area at the top of Herrings Close. Some of the Councillors have been witness to these events and reminded them of the need to use a foam ball. It is politely requested that the foam ball is used for activities in this area. It is the Parish Council's position that they do not have any authority over this area but feel that the matter should be brought to the attention of South Cambridgeshire District Council who are the legal owners of the land. **It was proposed by Matt, seconded by Ray and resolved that a letter should be drafted to SCDC. Action:** Sam to draft a letter to SCDC and seek Matt's approval before sending.

22.26 ELECTIONS

A poster has been created for the Elections, it was approved by the Full Council that the poster be displayed in the noticeboards, website, and bus stops. It was suggested that the posters be enlarged and made more colourful to attract attention. Paperwork is going to be circulated to Councillors who wish to stand in the next elections and be made available for anyone that wishes to come forward for election. All completed paperwork will be taken to SCDC by Sam before 5th April 2022, or alternatively interested parties are able to take their own paperwork to the offices of SCDC. When completing the paperwork, any member of the electorate can nominate individuals but will need to come to the clerk to seek their

electorate number. Action: Sam to display notices as and when required and provide information to individuals who come forward for election.

22.27 JUBILEE WORKING GROUP

It was approved by the Full Council that the Terms of Reference for the Jubilee Working Group be approved and will be circulated to all members of the working group.

22.28 COMMUNITY GRANT FUNDING FOR JUBILEE

Information has been received that Parish Councils are able to apply for Community Grant funding for the Jubilee. Many options were discussed including carpet tiles and the Pavilion, hedgerow down Station Road and a community Orchard Project. It was decided that a community orchard would be pursued as a lasting memorial to the Jubilee. The land adjacent to the recreational ground is owned by the Estate. James is to approach the landowner in the first instance to enquire about this, however as a contingency plan, the trees could be planted on the far side of the recreational ground itself to create a barrier.

Action: James to contact landowner, Sam to make an application to the grant funding body.

22.29 VILLAGE HALL

The Village Hall lease has been under some scrutiny over the confusion of who holds and is responsible for the lease. It has been clarified that the Village Hall Charity is the lease, however the Parish Council have signed this lease on their behalf as they are not able to do so themselves due to their structuring. As Custodian Trustees the Parish Council is not responsible for the maintenance of the building nor are they responsible for any activities that take place within the building. The Village Hall Charity are therefore responsible for all activities relating to the Village Hall. The Parish Council wish to express their gratitude to the Charity for the excellent job that they have done previously and continue to do. Further information relating to this process is available from the Clerk upon request.

22.30 BUS STOPS

It was noted that the bus stop at the top of Orchard Street has recently sustained damage to the roof. Bill and David are going to look at the roof to see what can be done.

The bus stop at Herrings Close is becoming very tired and looks very neglected, a working group consisting of Matt, Ray, Ed, and Sarah has been formed to carry out some maintenance to the bus stop when the weather is better. Action: Ray and Matt to liase with Ed on availability to carry out works.

22.31 CWWTP WORKING GROUP

There have been no more meetings, but correspondence has been received about the forthcoming consultations which will run from 24th February until 27th April 2022. The public consultations will be present at Quy Village Hall on Friday 18th March 11-3pm.

22.32 QUY FEN

It was noted that Quy Fen Charity have approved the request for funding for flowers to celebrate the Jubilee. It was also noted that Quy Fen Charity require the flowers to be annual rather than bedding plants. £150 was approved, receipts are required to be submitted before reimbursement with occur.

22.33 FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

The Council approved the payment of February's accounts, Matt and Ray will sign the cheques at the end of the meeting.

22.34 WEBSITE COMPLIANCE AND ICO

It was approved by the Council that the registration for ICO data compliance should be completed as it is a legal requirement as a processor of personal data. Action: Sam to complete registration.

The website should be compliant with the Website Content Accessibility Guidelines (WCAG 2.1 AA) legislation which stated that all Parish Councils should have an accessible website since September 2020. As the website currently does not provide an adequate service and it would be very difficult to convert to the new legislation it was decided that quotations should be sought to upgrade the system. The approximate cost of this would be between £500 and £1000 depending on the content. The Council wish for the new site to be inclusive of groups of the village so that it can be used as a platform for promotion of their activities. Action: Sam to contact some providers to seek out a quotation and time frame for installation of a new site.

22.35 HR COMMITTEE

The matter of forming a HR committee was discussed and it was decided that there was currently no need to form a specific committee. When the need arises for a committee to be formed it will be decided at that point who will sit on that panel for the functions to be carried out. Sarah is willing to spend time with Same to assist with policies that need to be adopted.

22.36 AGENDA ITEMS FOR THE NEXT MEETING

Pavilion Carpet tiles

Grass cutting contract.

Items for inclusion on next month's agenda to be sent to the clerk 7 days before the meeting.

22.37 DATE OF NEXT MEETINGS

15th March 2022, 7.30pm at the hut

MEETING CLOSED AT 21.50.