

Minutes 20 January 2021

Attendees:

Matt Eaton, Chair
Ray Jakes, Vice Chair
Bill Watts, Councillor

Geoff Hall, Councillor
Sam Chambers-Turner, Parish Clerk

Graham Cone, CD Councillor
John Williams, CCC Councillor

Members of the Public:

J. Rawlins, JJ, Pete McManus

No	Agenda Item	Action
1.	Welcome:	
2.	Apologies: Emmi Nicholl, Donna Linsey, David Hurrell and Cllr Claire Daunton (Clash with Horningsea P.C. Meeting).	
3.	Members' Declaration of Interest for items on the Agenda None	
4.	Minutes from 20th November 2020 Error with Section O previous minutes, Park and Ride to move to Stow Field not Stow Road as documented. All agreed and signed as a true record.	
5.	Matters arising from previous meeting including:	
	<p>A Cambridge C.C. Highways matter: No Local Highway Officer, CCC Highways allocated to our area. Vacancy to be advertised shortly</p> <ol style="list-style-type: none"> Reference: 00335812 reported on 23 February 2020. Manholes and grating on Main Street, under hedge opposite 17 Main Street, Stow-Cum-Quy, CB25 9AB. Drain/Grating is blocked. CCC Highways Officer advised 16 April 2020 to inform you that works have already been ordered for the cleansing of the gully. The gully has now been cleared. Reference: 00341048 reported on 14 June 2020. Footway pothole/trip hazard on Church Road, Stow-Cum-Quy. Church Road Footpath damaged, broken, shallow potholes, broken surface. Difficult for people with mobility issues, mobility equipment, push chairs etc. CCC Highways Officer advised refer to e-mail Tracey was sent on 15 June 2020, Tracey has not received so has request to be resent. Awaiting further update. Sam to contact Highways for an update. Reference: 00341735 reported on 22 June 2020. Damaged bollard on Stow Road, Stow-Cum-Quy, on B1102 near crossroads. Hazard yellow bollard destroyed. 26 June 2020 automatic response "We are pleased to confirm that work has been ordered to address this issue which should be carried out within the next 12 weeks, subject to weather conditions." Awaiting new bollard. Awaiting further update. Ray advised has been 20 weeks. Sam has reported this issue again ref: 00353765 Reference: 00351939 reported on 18 November 2020. Drain opposite 20 Station Road, Stow-Cum-Quy. Drain is full of mud, reoccurring issue as close to grass verge. Concern raised it will collapse. Sam has reported potholes and issues down Station Road ref : 00353763 Reference 00353762 New report of Church road pinch point has been run over and bollard is laying flat. Reference: 00351940 reported on 18 November 2020. Footpath outside 12 Orchard Street, Stow-Cum-Quy. Vegetation overhanging and blocking footpath outside residents' home. Ongoing, awaiting further update from Highways. Local Highways Officer has moved 2 November 2020, no Local Highways Officer allocated to our area. Advised to report on CCC Fault Map and someone will help at CCC Highways. Sam advised has contact. Still awaiting information relating to the point of contact. Sam to chase Dennis Vatcher for update to new point of contact. Tracey/Sam need to raise 'give way' sign for pinch point in church road planted foot or so into footpath. Tracey has taken pictures. – Sam measured the distance between kerb edge and post and is within permitted limits, however Parish Council feel this could still cause obstruction for some path users so wish for it to be reported. Sam to report fault. 	<p>Remove</p> <p>Sam</p> <p>Sam</p> <p>Sam</p> <p>Sam</p> <p>Sam</p> <p>No further action</p> <p>Sam/ Tracey</p>

<p>10. Tracey had difficulty raising the following concern due to options on CCC Fault Map. Will review further to raise concern regarding Station Road near Bush Farm to river, flooding is very bad when heavy rain and verges need cutting back as encroaching on road and road has narrowed considerably over time. Sam to raise on fault map.</p> <p>11. David has advised a parishioner who lives in Station Road has asked if the 30 MPH sign can be moved further down Station Road. At present the sign is just past Bush Farm and vehicles are exceeding the limit on the corner near Bush farm. Parish council feel that the cost would outweigh any benefit, Sam to contact David to ask if he would like a formal letter to reflect this.</p>	<p>Sam</p> <p>Sam/David</p>
<p>B Rec maintenance:</p> <p><u>Recreation Ground Maintenance:</u> Grant due 6-month payment of £330.00 for 1 July 2020 to 31 December 2020 in December. An additional £30.00 to be included for cutting hedge. Sam has raised cheque and received signed paperwork.</p>	<p>Grant</p> <p>Ray</p> <p>Sam</p>
<p>C Parishioners Concerns:</p> <p><u>Vehicles parking on corner to entrance/exit to Vicarage Meadow:</u> Concern raised regarding people parking badly again on the corner of entrance/exit to Vicarage Meadow on the Main Road</p> <p><u>No 47 Stow Road - Tarmac 'slab' placed on shingle - Fri 21/02/2020 pm</u> Houseowner of No. 47 Stow Road was not at home Friday 21 February 2020 in the afternoon and dismayed and upset to find on her return a 'slab' of tarmac (5.5ft by 2ft) on her driveway. This tarmac has been laid on top of her 'yellow' shingle, beside a manhole which has a concrete collar around the outside. Parishioner advises there was a dip/sunken section but was planning to sort this relevant part of her driveway, several feet inside the boundary line and to purchase more 'yellow' shingle. Tracey took photographs and raised complaint with Nicola and John at how to proceed. Nicola has been to review and taken further photographs. Nicola has raising with her manager and proceed. –</p> <p>Tracey awaiting further update from CCC Highways. Parishioner has not received any contact directly and currently Tracey is awaiting further update as has not received any updates. Tracey is extremely disappointed at lack of contact, guidance or advise either responding to Tracey or directly to parishioner. Tracey requests a further attempt as extremely disheartened and discussed with Sam. Sam is on the case.</p> <p>Laura Lark from Highways has been in contact, trying to arrange meeting with contractor and householder, Sam will monitor.</p> <p><u>Orchard Street – hedge overhanging footpath:</u> The hedge outside 12 Orchard Street hangs over the footpath about 3 feet. Tracey has raised with CCC Highways, Report Reference: 00351940 detailed in Agenda Item 5.A.5 above. No further update.</p> <p><u>Church Road Footpath Surfaces:</u> Church Road has not been resurfaced and condition is very poor. Tracey awaiting update from CCC Highways whether grant has been obtained. Reported, raised with CCC Highways, Agenda Item 5.A.2 and provides current update. No updates – Sam to chase as previously reported.</p>	<p>Parish Council</p> <p>Sam</p> <p>Sam</p> <p>Sam</p>
<p>D Road Safety Improvements B1303 – Trees:</p> <p>Chris Foyles, Project Manager (Development, Highways Project and Road Safety) advised Tracey on 6 October 2020 that awaiting agreement with other parishes before able to obtain trees. Ray e-mailed Chris on 7 October 2020 advising we would prefer mature trees rather than sapling's as they will not survive without a lot of help if we have dry hot weather next year again. No response currently received; Tracey has chased Chris.</p> <p>Concern the Parish Council will not receive in time as prefer they are planted in November John will chase up, Tracey to forward Ray's e-mail of 7 October 2020. John had no success with this, believe that the time has passed for this. John has suggested contacting the Community Chest at South Cambs for funding. Sam has the details and will pursue.</p>	<p>Sam</p> <p>Sam</p>

<p>E Bottisham, Swaffham and Horningsea Greenways – GCP Consultation and Outcome: Good news greenways have been approved and sound like they are listening to the Parish Council.</p> <p>Don concerned about the road being moved closer to his house/driveway which cause concern. Had not appreciated they were aiming for a 3m path, thought it was 2m path. The consultation advises 3m path, but it might have to be 2m if necessary.</p> <p>Main concern is between the Wheatsheaf to Orchard Street as road/path is too narrow as no verge. Why move the B1102? It is going to be an expensive solution. Don advised the footpath at the narrowest point is just over 1m wide. There are 3m's in total of both footpaths, if you remove footpath from one side and add to another, that would be one path on one side of the road.</p> <p>The engineers will need to review this and will be interesting to see what they suggest. Matt is going to go and view this area in question from map provided by Don, Geoff would like to review as well. Matt will contact greenway consultation regarding this concern as is correct this concern should be highlighted.</p> <p>John has provided a contact and Don Fleet will be kept in the loop with communication.</p>	
<p>F Local Highways Improvement 2021/22: Changing the lay-by on Stow Road, near crossroad to a 'Bus stop'. If the bus is unable to pull into layby it is high risk that an accident will happen due to pinch point being very close and poor view for traffic travelling either route. Previously suggested to apply for LHI for the lay-by to be marked as a 'Bus Stop'</p> <p>Matt applied and has been accepted. Parish council voted on this project, 6 in favour and 1 nay. On feasibility this project has been awarded a good score so have been invited to attend a meeting on 17th February 2021 at 11am to put the case forward. Matt will attend via Zoom and report back to the Parish Council.</p>	Matt
<p>G Anglia Water's Cambridge Waste Water Treatment Plant Relocation: Letter/flyer provided to all residents to advise of Parish Council's response to consultation and explanation why. Matt submitted response to consultation on behalf of Parish Council and has e-mailed round. Wait further information. John advised Anglia Water will come back with their preferred site. Await further response. Email was received this evening advising of a public meeting on 27th January 2021 at 7pm. Honey Hill group are waiting for this meeting and then follow up if needed. Ray and Matt are going to attend.</p>	Ray/Matt
<p>H Footpath Signs Leading to Quy Fen: Bill spoke to CCC Highways regarding placing sign on Brittle Drove leading to Quy Fen and one round back of stables across field to Quy Mill Hotel. Matt advised there is one on Brittle Drove on the railway line but is not noticeably clear as the sign is behind you. Matt and Bill will have review. Matt had noticed that the sign marked for Quy Fen is not legible anymore on the bridge, Bill is going to investigate and get quotes for replacement.</p>	Bill
<p>I Recreational Facilities Improvement Request:</p> <p>Ray has contacted Andy Rowlinson regarding 'gym equipment'. Andy advised there is a gym pod with different exercises which has been vandalised. Andy is able to repair for a small fee (£200.00) and the exercise pod stands directly on the grass. No further updates.</p> <p>Ray and Bill placed comments in the Jackdaw Chatter to suggest the village puts a 'Action Group' together to take this forward and see suggestions/quotes and the Village Association would be able to help them. Matt is going to respond to original letter suggesting again that an Action Group should be formed.</p>	Ray Matt
<p>J Parish Clerk:</p> <p>Tracey has now finished and all files, laptop and information are with Sam.</p>	
<p>K Allotments: Concern has been raised from other plot holders that Plot 6 is not worked on very much. Occasionally it is worked on. If it is left dormant and not producing weeds and no one on waiting list. Matt will review. Still doing things with it. Request has been made for an allotment plot if available, when looking at allotment spreadsheet appears to have one vacant and only receiving payments for 9 plots during 20/21. Assumed that the paperwork was correct and suggested to contact plot holder. Plot holder was at meeting and highlighted that they had paid and signed new tenancy agreement so this must be a clerical error that requires investigating. Sam to check all documentation relating to this matter.</p>	Sam
<p>L Village Hall Lease: Tracey has been advised the contract/lease for the Village Hall with Cheffins/Quy Estates expires on 22 April 2021. Village Hall would like to renew the lease; previous lease was for 10 years. Bill volunteered to contact Cheffins with his Parish Council role. Bill has been in contact but nothing as yet.</p>	Bill

<p>M Precept:</p> <p>Precept meeting was held on 7th January 2021 and suggested £10650 as this figure required. Proposed by Ray and seconded by Matt, email vote was taken all in favour. Documentation for the Precept was sent on 19th January 2021.</p>	
<p>N B1102 Action Group:</p> <p>Action group started by villages/parishioners running along the B1102 to make sure information is gathered and advised/provided to communities of any developments that could be of interest. To Alert the communities, sharing of information and the voices of the communities can be heard.</p> <p>Ray has felt this has been a great help and would be grateful for the group to still feed any information back to the Parish Council.</p> <p>B1102 Action Group Website: www.atob1102.org</p> <p>Geoff has requested that Councillors be copied into any correspondence about this matter.</p>	Sam
<p>O Cambridge Eastern Access Consultation:</p> <p>Parishioners have not received consultation documentation in Church Road, Orchard Street, Herrings Close.</p> <p>The web address for the Consultation and the documents is here: https://consultcambis.uk/engagementhq.com/cea-consultation-2020. Advised the ‘Option Appraisal Document’ provides more detail.</p> <p>Advised from Cambridge to Quy roundabout will be dual carriageway.</p> <p>Moving Park and Ride near Island Bungalow initially ink phase one. Providing additional access to the Park and Ride. Phase one going near Island Bungalow then phase two move Park and Ride to Stow Field.</p> <p>Improvement for the two greenways consultation for the improvement of cycle paths.</p> <p>Consultation closing date is midday 18 December 2020. Advised J34 will be closed at some point. Concern on commuters as traffic is already bad presently in rush hour(s), even in lockdown.</p> <p>Suggestion that Park and Ride would be better on ‘Stow-Cum-Quy’ side of roundabout.</p> <p>Proposals also on restrictions of driving into central Cambridge or to retail parks would not be able to do so. Wider implications which need to be reviewed.</p> <p>No further information received at present.</p>	
<p>P COVID-19 Support:</p> <p>Volunteers previously helping are continuing to volunteer. Had one request to help. As previously will be able to help financially if required.</p> <p>Ray and Emmi felt the Parish Council did not need to do a leaflet drop, notices are in the shop, bus stops and Facebook.</p> <p>Claire raised regarding Vicky Hoover, Patch Administrator for SCDC. Tracey advised she has been in contact with Vicky, it is harder as Quy is a small parish and may not require as much help as some of the larger parishes. The village has good community spirit. Tracey will be passing details to Sam.</p> <p>Details been passed across, contact has been made with Vicky, new flyer been sent around by Ray. Nobody has come forward for support. No help is required from Parish Council.</p>	Sam
<p>Q Speeding in Herrings Close:</p> <p>It has been raised by resident of speeding in Herrings Close. Advised it is not just residents, it is couriers. Suggestion to stagger the parking, which is the case but once you get to island cars go left and right round island and children play on green and surrounding area.</p> <p>John advised if CCC were involved they would require to place a legal sign, like ‘children’ sign’ at entrance using LHI application (which has passed until next year). Parish Council did not feel a ‘children’ sign on entrance to close would help the situation.</p> <p>Suggestion to take registration number and report to police.</p> <p>Discussed the ‘green/island’ is SCDC land. Claire offered to raise with SCDC housing to see if they would object to Parish Council purchasing a sign and placing on green as ‘warning’. Sign stating ‘Children at Play’ or something along that lines.</p> <p>New sign has been purchased and in situ, but a little flimsy.</p>	Claire

<p>R Dogs on Leads: Yesterday an older Labrador from the village was attacked by a new parishioner's dog who was off the lead and would not return to owner. Concern has been raised from locals regarding other dog walkers who do not necessarily respect and put their dogs on leads if other dog walkers have their dog(s) on their leads or do not have a dog at all. Parishioners asking if there is anything the Parish Council can do, signs?</p> <p>“Please respect other and put your dog(s) on lead as passing”</p> <p>Legally dog owners do not have to place their dog(s) on leads, but they must be under control and should be respectful of other people/dog walkers. They do not know the experience that person or dog may have had in life!</p> <p>Matt put a notice in the Jackdaw Chatter and has been contacted by a Parishioner asking for a sign at the entrance to the avenue of keeping dogs on leads. Parish council put this to a vote and it voted not in favour.</p>	
<p>S Accidental Payments Received:</p> <p>£286.00 from Cherry Hinton Cricket Club for 1 April 2019 to 31 March 2020 was originally paid slightly early on 22 March 2019 so actually appeared in the previous financial year. Tracey to contact Cherry Hinton Cricket Club to raise cheque and reimburse £286.00. Have had a response, it seems that we do not owe them anything usually they pay in arrears for the pitch (after the season) this year paid in cash for the little time they did play. Therefore, wouldn't expect to receive any monies from them until 2022 for the 2021 season. Going to have email clarification from Martin and the Treasurer to confirm.</p>	
<p>T Vicarage Meadows – Parking:</p> <p>Email received from a resident of Vicarage Meadow on 17 November 2020 with reference to parking within the estate. Highlighted that Clarion appear not be very helpful when trying to deal with situation of parking for new residents and other matters that relate directly to them. Has on numerous occasions tried to deal with matters directly to Clarion, however never receives any response other than an automated reply. Parishioner is asking for the Parish Council's support with this matter. Although it was discussed this is not directly a Parish Council concern Matt agreed to contact them again to try and seek resolution.</p>	Matt
<p>U Streetlight – The Square: The Square has one light that has not worked for a year. Cherry Picker could not reach on first attempt, another chap come with ladder and could not fix. This is the old old-style light with a strip. It sounds like it could be a CCC Streetlight, but Ray will e-mail Claire with details. Street light is now all working, Ray expresses thanks to Claire for her assistance in this matter.</p>	Ray /Claire
<p>V Advertising Meetings:</p> <p>It was suggested that a bigger thing should be made for the annual meeting. However, it is unclear whether this is will be permitted to go ahead due to the current situation of lockdown. Will wait until April 2021 to make a decision and document in the Jackdaw Chatter if possible. If not a letter drop will address this issue.</p>	Sam
<p>6. Agenda items</p>	
<p>A Bus stop improvements Stow Road - 6 in favour 1 nay See above minutes section F</p>	
<p>B Large Anvil suggested for Village Hall</p> <p>Mr Morley is offering the Parish Council the opportunity to purchase the anvil that was used at Smithy Fen at a cost of £400. Concern was raised about the expense and the location this could be situated. Geoff proposed that the Parish Council should not make this commitment with Ray seconding this. Vote was 3 in favour and 1 nay.</p>	
<p>C Filing Cabinet</p> <p>Bill has had a filing cabinet at his for over 15 years, has offered it to three clerks and all declined. Bill suggested if no one wants it he will keep it, Matt on behalf of the Parish Council kindly donated this to Bill.</p>	

<p>D Grounds Man Salary Review</p> <p>The Grounds man salary had its bi-annual review, current rate is £660. After discussion it was suggest the new figure be set at £700 proposed by Matt and seconded by Geoff, all those present at the meeting voted in favour.</p>	
<p>E Moles in Cemetery and Allotments</p> <p>Moles are not in the allotments only in the cemetery – Ray has set traps and hopes to get under control as quite significant.</p>	
<p>F Parishioner Concerns</p> <p>i) Trees on corner of Herrings close – Jay had removed branches from the Road area as much possible. Unfortunately, Jay hurt himself in the process and has since needed hospital attention. Villager reported the incident to Highways for removal of the rest of the tree from the carriageway. Sam has been advised of a ‘Disaster plan’ document that should help with issues in the future.</p> <p>ii) Goose on pond has angel wing – Mr Westacott, not local lives in Cambridge. Suggested that may be signage should be placed about feeding the geese and ducks white bread. Has asked if we are aware of any organisation that could help. Sam has emailed a response, to state it was going to be brought up at the Parish Council meeting but that when the RSPB were contacted about another issue where not particularly helpful. Also it was her understanding that the bird had been born that way. – Parish council have decided not follow this up.</p> <p>iii) Donna approached about potholes on Station Road. Sam has already reported this matter.</p> <p>iv) Wall in the Square been knocked down a couple of years ago by Royal Mail van was reported at the time, someone came and just picked up the bricks but no mention of any other plans. Sam is to contact the council to seek a resolution.</p> <p>v) On the rec near 5 bar gate, in undergrowth possibility of rats. Parish Council have agreed to clear this undergrowth, Ray to speak to Grant.</p>	<p>Sam</p> <p>Sam</p> <p></p> <p>Sam</p> <p>Ray</p>
<p>7. Claire Daunton, District Councillor report: South Cambs District Council – separate attachment. Claire Daunton and John Williams: Combined Authority separate attachment John Williams : separate attachment Matt raised concern about defining local connection in John’s report. John states that the new process will make it easier to understand not changing the definition. Graham Cone, Conservative District Councillor report: separate attachment. Graham added to his report that there is a number of Scams circulating about vaccines for Covid-19 asking for money, has reiterated that NHS will not be asking any financial details in order to book the vaccine. Colin also highlighted the current situation at Addenbrookes on the evening meetings as being 265 patients who have Covid-19 and 60 of those were in critical care. He suggests that was starting to put pressure on other services and some were being redeployed for intensive care services.</p>	

8.	Correspondence: Nothing to report.																																																																																														
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11.	Planning Applications/Update: Update on 19 Main Street – Refusal of planning permission																																																																																														
12.	Items for Raising: A Not on Agenda – Jackdaw on the Stow-cum-Quy Page Bill has spoken to Tracey about not having the Jackdaw available on line since early 2019. Tracey apologised as she had emailed Nigel about a PDF copy of the Jackdaw. After no response this must have slipped her mind. Sam to email again to rectify this situation as soon as possible.																																																																																														
13.	Date of next meeting: Wednesday 17 th March 2021 at 19:30hrs Wednesday 19 th May 2021 at 19:30hrs																																																																																														