

Attendees:

Matt Eaton, Chair

Ray Jakes, Vice Chair

Bill Watts, Councillor

Geoff Hall, Councillor

Sam Chambers-Turner, Parish Clerk

David Hurrell, Councillor

Emmi Nicholl, Councillor

Graham Cone, CD Councillor

Claire Daunton, SCDC Councillor

Members of the Public:

None

	Agenda Item	Action
1.	<p>Election of Chair followed by signing of Acceptance of Office</p> <p>It was proposed by Ray, seconded by David and resolved that Matt is elected as Chairman of the Council. Acceptance of Office documentation was signed in the presence of the full council.</p> <p>Election Of Vice Chair</p> <p>It was proposed by Matt, seconded by David and resolved that Ray is elected as Vice Chairman of the Council. Acceptance of Office documentation was signed in the presence of the full council.</p> <p>Reserved Business: Vacancy – Co option of Parish Councillor. Agenda Item 621.10</p> <p>Matt introduced James Heckford who has submitted an application to fill the vacancy of Parish Councillor vacated by Donna Linsey. His co-option was proposed by Matt and seconded by Ray and agreed unanimously.</p> <p><u>Sub committees</u></p> <p>Finance Matt, Ray, Emmi all proposed by Geoff and seconded by David</p> <p>Tree Warden Bill proposed by Matt seconded by Emmi</p> <p>QVA Geoff proposed by David seconded by Matt</p> <p>VH Geoff proposed by David seconded by Matt</p> <p>Child's Charity Gregg proposed by Matt seconded by Bill</p> <p>Bottisham Charities Richard and Ray proposed by Matt seconded seconded by David</p> <p>Quy Fen Bill and James proposed by Matt and Emmi</p>	
2.	<p>Apologies: None</p>	
3.	<p>Members' Declaration of Interest for items on the Agenda None</p>	
4.	<p>Minutes from 17th March 2021</p> <p>Asked why a formal approach has been taken to minuting, wish to return to a more informal approach of first names, proposed by Bill, seconded by Matt put to a vote 5 to 1 in favour.</p>	
5.	<p>Matters arising from previous meeting including:</p> <p>A Cambridge C.C. Highways matters</p> <ol style="list-style-type: none"> 1. Reference: 00341048 Church Road Footpath 2. Reference: 00353765- Damaged bollard on Stow Road. 3. Reference: 00351939 Drains down Station Road full of mud. See section 621.3. 4. Reference 00353762 Church road pinch point damaged Bollard. 5. Reference: 00351940 Footpath outside 12 Orchard Street, Vegetation overhanging. Ongoing 6. Reference: 00361036 Sign intruding on Footpath Church Road. 	

	<p>7. Reference : 00362806 Open grating Station Road</p> <p>8. Reference: 00353763 Potholes Station Road</p> <p>9. Reference: 00362741 Pothole Stow Road</p> <p>10. Reference: 00353765 Collapsed Surface Water Drain Stow Road</p> <p>00351940 - Orchard Street now rectified 00362248 - fallen tree now rectified</p> <p>Sam to contact Highways Officer with list of priority for fixing issues stated above, also to forward to Claire.</p>	Sam
B	<p>Rec maintenance:</p> <p>Insurance assessment has been completed and requested that maintenance works are completed including changes to rivets on skate ramp, chain links on posts and replacement of edging of play equipment and bark surface. Works have been completed in line with assessment.</p>	
C	<p>Parishioners Concerns:</p> <p><u>No 47 Stow Road - Tarmac 'slab'</u></p> <p>Parishioner has now had the offending area removed personally. Parish Council agreed to send a letter to highways to complain about lack of involvement on their behalf.</p>	Sam
E	<p>Bottisham, Swaffham and Horningsea Greenways – GCP Consultation and Outcome:</p> <p>Currently undertaking design work and Claire suggests that should be hearing soon. Bill raised concerns over the route being taken, Sam to check what the current status is.</p>	Sam
F	<p>Local Highways Improvement 2021/22:</p> <p>The bid made for the Local Highways Improvement was unsuccessful again. Claire states that the system will be changing details to follow.</p>	Matt
G	<p>Anglia Water's Cambridge Waste Water Treatment Plant Relocation:</p> <p>Community design groups have been arranged, Matt and Ray in attendance see Agenda item 621.14</p>	
L	<p>Village Hall Lease:</p> <p>Current lease has been agreed, cost of £2000 + Vat, are expecting paperwork shortly.</p>	Bill
N	<p>B1102 Action Group:</p> <p>Cllr Daunton to attend a meeting regarding this, Matt to contact Colin for update.</p>	
O	<p>Cambridge Eastern Access Consultation:</p> <p>No further updates</p>	
21.3	<p>Flooding Station Road</p> <p>Pump has now been replaced, Sam to contact Cllr Williams for an update on the drains down Station Road.</p>	
21.5	<p>Insurance Renewal of current insurance policy</p> <p>Insurance renewal is due June 2021, expecting paperwork shortly. Sam to purchase insurance when due</p>	
21.6	<p>Cricket</p> <p>Ray has been asked by the cricket clubs whether there would be any objections to them redoing the matting and nets for practicing. No objections from the Parish Council and this could be a consideration of the Community Chest. Parish Council were not in support of providing financing for this project.</p> <p>Mowers due to be reset and ground.</p>	
21.7	<p>Administration see Agenda item 621.18</p>	
6.	Agenda items	
621.11	<p>Trees</p> <p>Trees are all doing well in the nursery. James to organise a working party to plant the trees in October, it</p>	James/Sam

	<p>was stated that a tractor would be needed. Sam to check with highways that there is no concern with the proposed placement of the trees.</p>	
621.12	<p>Cambridge Waste Water Survey Responses</p> <p>Ray explained that all households in the village were given the opportunity to have a say on how the Parish Council should deal with the matter of the relocation. Only one fifth of the village responded and 70% of the responses wish for the Parish Council to take the position of opposing the relocation to the selected site. It was proposed by Matt and seconded by Ray that the Parish Council continue to oppose the proposal rather than trying for mitigation. Ray will get feedback from the Quy Estate shortly about their current position. As Ray is on the Save Honey Hill Group and the design group, the Parish Council should have access to a lot of information as it becomes available. James states that the reasoning behind Anglian Water not needing to cover the digesters is that we currently have pylons in the vicinity so there will be no requirement for them to do so. Marshalls have also had detailed surveys underway to assess the impact to the Marleigh development. As Barristers are involved from different aspects it is then suggested that if they say it is worth fighting then an emergency meeting should be held to discuss.</p>	
621.13	<p>Save Honey Hill Donation</p> <p>Flyers have been sent around the village asking for donations for the Save Honey Hill fund.</p>	
621.14	<p>CWWTPR Community Design Group</p> <p>Ray and Matt attend the design group, suggest it is not really helpful but will continue to go. Ray will still attend the Save Honey Hill group.</p>	
621.15	<p>Zero Carbon Grant</p> <p>Information has been received with regards to Zero Carbon Grants that are being made available to local Parish Councils. It was suggested that solar panels on the village hall maybe of interest for the community. The Estate would need to be approached first and then an energy survey can be completed. Matt proposed that this should be the responsibility of the Village Hall committee to investigate further, seconded by Geoff. Sam to pass all relevant information to Geoff to pursue.</p>	
621.16	<p>Cemetery Fees</p> <p>Cemetery fees have remained unchanged since 2017, Matt proposed and Emmi Seconded that in light of Covid that it would be inappropriate to make changes this year but should be reviewed at the next Annual Meeting of the Parish Council in 2022. All in favour.</p>	
621.17	<p>End of Year Accounts</p> <p>Sam has prepared the end of year accounts and is seeking permission to pass these to the Internal Auditor for inspection. It is noted that when all documentation is back this should be posted to the website as soon as possible.</p>	
621.18	<p>Standing Orders</p> <p>As previously discussed in meetings, it is good practice to have certain documentation in place within the Parish Council. The Standing Orders have been reviewed and changed by Matt, Ray and Sam and it is therefore proposed that these should be adopted at the next meeting. Matt proposed, Ray seconded all in favour. Sam to circulate copies to all Councillors for review before next meeting.</p>	
7	<p>Claire Daunton, District Councillor report: South Cambs District Council – see separate attachment for full report. Cllr Daunton advised the Parish Council that there are changes within the structure of the Council, Highways and Transport are now together. Cllr Daunton also advised the Parish Council that Grants were available that could be of interest. Geoff asked about the metro system and when would more be known about the outcome. Cllr Daunton advised that this scheme had been scrapped, money and effort would be invested into the bus system, she added that Milton Road park and ride has restarted. Matt asked if this was a problem for the current testing site which Cllr Daunton suggested that this should not cause any disruption to the service provided. Cllr Daunton also stated that details will follow about the 100k affordable homes. Ray asked Cllr Daunton who was able to apply for money from the community chest fund, Parish Councils cannot but community groups can which does include the recreational field. Bill asked for updates on Church Farm, Cllr Daunton believes that the legal process is still ongoing but will find out.</p> <p>Graham Cone, Conservative District Councillor report: see separate attachment. Covid measures/grants as per report, Ray asked whether if not trading on 1st April whether grants would be available as 2 pubs in the village will be reopening shortly with new management. Graham to look into this.</p>	

8.	Correspondence:	None received		
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9.	Cheques In:	£25.00	V Fleet	Allotment Payment
		£50.00	G. Clarke	Allotments Payment
		£75.00	TOTAL	
	Cash In:	£0	TOTAL	
	Bacs In:	£25.00	D. Levy	Allotment Payment
		£25.00	C.Reid	Allotment Payment
		£25.00	Blackmore/Kerney	Allotment Payment
		£5325.00	SCDC	1 st Instalment Precept
		£5400	TOTAL	
		£5475.00	GRAND TOTAL IN	
	Bacs Out	£55.76	E.On	Electricity Pavilion
		£16.82	Opus (March 2021)	Street lighting
		£18.02	Opus (April 2021)	Street lighting
		£50.33	Cambridge Water	Pavilion Water
		£62.77	Cambridge Water	Church yard water
		£203.70	TOTAL	
	Cheques Out:			
	101772	£15.00	Mr R Jakes	Key for Bison Lock - Rec
	101773	£137.70	Simpsons Nurseries	Stakes for new trees
	101774	£49.97	B. Watts	Irrigation system
	101775	£152.79	SLCC	Local Council Administration Book
	101776	£237.50	Mrs S Chambers-Turner	Parish Clerk salary (March 2021)
	101777	£14.40	Cambridge Payroll Ltd	Parish Clerk Payroll (March 2021)
	101779	£180.22	Mrs S Chambers-Turner	Clerks costs (November 2020-March 2021)
	101780	£33.60	Mr R Jakes	Skate ramp materials and repairs
	101781	£452.46	Mr G Turner	Repairs pavilion, undergrowth and gate – REC
	101783	£199.00	Madingley Mulch	Bark for around play equipment
	101784	£14.40	Cambridge Payroll Ltd	Parish Clerk Payroll (April 2021)
	101785	£237.50	Mrs S Chambers-Turner	Parish Clerk Salary (April 2021)
		£1724.54	TOTAL	
		£1928.24	GRAND TOTAL OUT	

10.	Balance of accounts:	C/A £9315.95 as of statement dated 01 May 2021	D/A £6,433.83
			Plus £11,816.63 Mr H Legacy
		Agreed that funds should be moved to the Savings account, Sam to calculate how much is needed for the next two months and moved the remainder.	

11.	Items for Raising at next meeting:
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12.	Date of next meeting: 20 th July 2021 7.30pm Quy Village Hall